Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT GENERAL ZORAWAR SINGH MEMORIAL DEGREE COLLEGE REASI**
Name of the head of the Institution	**Dr.Chander Shekhar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**1991-245590**
Mobile no.	**9419156980**
Registered Email	**principalgdcreasi20@gmail.com**
Alternate Email	**write2chandershekhar@gmail.com**
Address	**Village Mari**
City/Town	**Reasi**
State/UT	**Jammu And Kashmir**
Pincode	**182311**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr.Surya Partap Singh**
Phone no/Alternate Phone no.	**01991245590**
Mobile no.	**9419190256**
Registered Email	**suraya9@gmail.com**
Alternate Email	**suraya9@Yahoo.co.uk**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.gdcreasi.co.in/pdf/AQAR%202018-19%20GDC%20REASI.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.gdcreasi.co.in/pdf/New%20Doc%202022-03-20%2013.38.26.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.22**	**2019**	**28-Mar-2019**	**27-Mar-2024**

6. Date of Establishment of IQAC	**20-Sep-2016**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Please see the attached	**01-Apr-2019**	**0**

file.	0	
	View File	

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
File Attached	Please see the attached file	GOVT.OF J&k & RUSA	2019 0	0
FILE ATTACHED	Please see the attached file	GOVT.OF J&k & RUSA	2020 0	0
		View File		

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes

Upload latest notification of formation of IQAC	View File

10. Number of IQAC meetings held during the year :	6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Framed a proposal for the development of ICT facilities i.e. development of Smart Classrooms, installation of Interactive Panels and Smart Boards, Establishment of Browsing Center etc. 2.Established Research Cell in the college for promotion of research activities in the college. 3.Established a Skill Center to train the students in skill courses. 4.Initiated the process of Library Automation. 5.Strenghened Sports Infrastructure by improving the condition of playground, establishing a minigym etc. 6. For Gender Sensitization installed automatic sanitary napkin dispenser and incinerator in Girls Common Room. 7.Organised Alumni Meet and initiated the process for the registration of College Alumni Association. 8.Upgradation of College laboratories by purchase of lab. Equipments. 9.Trained Faculty and support staff in ICT technologies by using already available infrastructure. 10.Framed a proposal for the development of New Academic Block to tackle the problem of shortage of Classrooms. 11.Started New Courses and Subjects in the College i.e. Hons. Political Science and Psychology and introduced new Subjects i.e. English Literature, Music and Geography.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To strengthen Lab Infrastructure.	Procured various Lab Equipments.
To introduce New Subjects and Courses in the college as per the demand of the local students.	B.A Honours Course in Political Science and Psychology started in the College. Further new subjects i.e. Geography, Music and English Literature were also started.
Organization of different activities like debates,symposia,workshops,seminars,Cultural Programmes etc for Quality Enhancement.	All the activities were performed from time to time.
To Provide Academic Support to slow learners and as well as SC/ST students.	Remedial Classes were conducted to help the slow learners and SC/ST students to improve their academic performance.
To strengthen Physical Infrastructure	Proposal was submitted for New Academic Block and Work was initiated later in the year.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	12-May-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The institution is using different ways of Management Information System e.g. for managing office records Office Automation is done manually.Automation of College Library i in process for managing the record of books and other resources of the library to provide proper services to the students. For

maintaining attendance of the staff Biometric Attendance System is used by the College. For providing information to the students the College website is maintained and updated from time to time and also used other social networking sites with official accounts and pages. The College frame different Committees to streamline the different teaching and nonteaching works. ICT enabled teaching learning process is followed. JKPAYSYS: Provides the common and integrated platform for DDO to prepare all types of bills for booking of expenditure.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has no independence in designing curriculum as it is affiliated to University of Jammu, Jammu but all the heads of the departments are acting as members in the University Board of Studies where they are playing their roles in designing curricular aspects. With regard to well planned curriculum delivery and documentation, the institution is following a set calendar of activities which was published in the College Admission Prospectus in the beginning of each academic session. Accordingly all the activities were performed as per the fixed schedule of the calendar e.g. Admission dates were announced before the start of admission as per the admission notification of University of Jammu, Orientation of students was done, Classwork was started as per the scheduled calendar and later internal and external examinations were conducted. Proper Time Table is framed by the Time Table Committee as per the requirements of Choice Based Credit System. Different Committees were formed for the purpose includes Admission Committee, Examination and Internal Assessment Committee, Time Table Committee etc. College Library with more than 10000 books serves as a resource for study material for students and teachers which also provide the facility of reading room for the faculty as well as for the students. The College Library Committee regularly visits the library and find ways to improve its functionality and facilities. IQAC regularly make visits to the classrooms to check weather the classes are conducted as per the time table or not and proposals for remedial teaching and tutorials were also taken into consideration.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

BA	Political Science and Psychology Honours.	08/04/2019
BA	Geography	02/12/2019
BA	English Literarure	24/04/2019
BA	Music(Vocal)	24/04/2019
	View File	

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Political Science Honours	08/04/2019
BA	Psychology Honours	08/04/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	0
	View File	

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The online feedback forms were framed based on google forms as per the convenience of the students and other stakeholders. Anonymity of students was strictly maintained in feedback templates on teachers. The Options corresponding to different parameters in various feedback templates were categorized as A (Very Good), B (Good), C(Satisfactory) and D (Unsatisfactory). Members of IQAC interacted with students and made them understand the importance of free and fair feedback. All the queries raised by students

regarding filling of feedback forms were answered satisfactorily. Ample time was given to all stake holders for the submission of their feedback. Response from the students was tremendous as reflected from the number of responses in the google forms. The received responses were automatically analyzed by the google form and presented in the form of Pi-Charts. The analyzed data is uploaded on the college website. Our data crunching revealed that more than 90 percent of teachers were ranked as Very Good/Good by the students. A good percentage of students was not satisfied with the food quality in the college canteen and toilet facility in the campus. Based on this feedback, action was taken to improve the quality of canteen food and to provide better toilet facility to the students. The teachers with whom the students were not satisfied with respect to the parameter/s were appraised about it and told to work on the feedback given by the students. Some of the demands made by the students in their feedbacks includes increase in timings of the College Library Reading Room, Construction of Students Parliament, Development of ICT Enabled Classrooms and increase in the no. of books especially in the newly introduced subjects. The analyzed feedbacks are available on the college website http://www.gdcreasi.co.in/nac.php#

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Psychology Honours	30	5	5
BA	Political Science Honours	30	8	8
BCom	Commerce	80	2	2
BCA	Computer Application	40	2	2
BSc	Science	210	68	68
BA	Arts	420	223	223
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	934	0	24	0	24

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

24	12	8	2	1	6

<div align="center">

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

</div>

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a systematic mentoring system in force through which students are benefited and have access to the required information of the institution and provides platform for their overall development. For example College has a well-established career counseling cell since 2010. Students are supported for getting admission in various institutions outside state under Prime Minister Scholarship scheme (JKPMSSS). The college publishes Prospectus and Information brochure annually to provide information to the students about various academic details. The college also publishes annual magazine "Rasyalsi" which provides a platform for the students to express themselves and to improve their writing skills. The college also publishes College Newsletter "The Ripples of Anji" annually to appreciate the contributions of students towards co and extra-curricular activities. In addition special field trips and counseling sessions are being conducted in the institution in order to expose the students to competitive examinations. Further the college provides financial aid to various students falling under SC, ST, OBC categories.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
934	24	1:39

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
35	24	11	4	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nill	NIL
2020	NIL	Nill	NIL

<div align="center">

No file uploaded.

</div>

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	6th Semester	30/05/2019	13/07/2019
BSc	BSC	6th Semester	30/05/2019	13/07/2019
BCA	BCA	6th Semester	30/05/2019	13/07/2019
BCom	BCOM	6th Semester	30/05/2019	13/07/2019

<div align="center">

[View File](#)

</div>

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation reforms whenever introduced by the affiliating University are implemented in letter and spirit by this institution. The college evaluates the student performance in the Lab. Courses in the relevant subjects through formative and summative tests. The college maintains a record of the answer scripts, award rolls and attendance registers of the students in a proper way.Award sheets and answer scripts could be shown to the students, if demanded.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Soon after the admission process is over, the college issues an academic/activity calendar enlisting the proposed curricular, co-curricular, sports and other extracurricular activities. At the same time,the College Time table Committee frames the timetable. In devising this document,efforts are made to provide time slots to the students for using library, reading room, internet browsing center, EDUSAT lectures, and to undertake some sports activity. The examination schedule in the college is followed as per the calendar issued by the affiliating university.The academic/activity calendar has been uploaded on College website
https://www.gdcreasi.co.in/pdf/New20Doc202022-03-202013.38.26.pdf

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.gdcreasi.co.in/pdf/Student%20Satisfaction%20Survey%202019-20.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCom	BCom	Commerce	2	1	50
BCA	BCA	Computer Application	1	0	0
BSc	BSc	Science	75	44	58.66
BA	BA	Arts	146	111	76.02
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.gdcreasi.co.in/pdf/Student%20Satisfaction%20Survey%202019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
Nil	Nil	Nil

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	0	Nill
International	Nill	Nill	Nill
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Urdu	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2020	0	Nil	0
Nil	Nil	Nil	2019	0	Nil	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	0	0	Nil
Nil	Nil	Nil	2020	0	0	Nil
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	8	6	0
Presented papers	4	2	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	NCC Unit/Govt.Hospital Reasi	6	100
Cleanliness Drive	NCC Unit	10	50
Drug Addiction	NSS Unit/Community	20	300
National Youth Day	NSS Unit/Red Ribbon Club	15	50
Say No to Plastic	NSS Unit/Community	10	100
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
International Women Day-2020	Department Of Poltical Science/Distt.Legal	Legal provisions for Womens for the	6	200

	Services Authority Reasi	protection of their rights		
Swatch Bharat Mission	NSS Unit	Awareness Campaigns	2	100

View File

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0

View File

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0

View File

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10000000	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased	Existing

during the year (rs. in lakhs)	
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Others	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
e-Granthalaya	Partially	Cloud 4.0	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7084	Nill	2290	1589921	9374	1589921
Reference Books	1284	Nill	107	135336	1391	135336
[View File](#)						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
[View File](#)			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	56	1	1	0	0	2	9	1	0
Added	5	0	0	0	0	0	0	0	0
Total	61	1	1	0	0	2	9	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
4584000	4128296	9217500	8308586

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has its own mechanism and resources for the maintenance of the physical, academic and support facilities like Laboratories, Library, Sports Courts and grounds, computers, classrooms etc.Various committees are constituted for this purpose in every session.Lab-in-charge maintains equipment and cleans lab and other equipment.Cleaning service is done by appointed non-teaching staff and sweepers. All class rooms, bathrooms and college premises and the infrastructural materials are maintained by the non-teaching staff. The electricians are hired to maintain and upkeep all the electrical instruments and generators and do all other electrical works.Sweepers regularly clean the premises and wash all bathrooms daily.Stock verification such as lab instrument, library books, stationary, furniture, sport equipment is done as per the direction of the Higher education Department.The instruments are calibrated by available electrician, technician and mechanic when it is required.Outsourced person and instrument suppliers maintains the instruments and equipment whenever there is requirement. The college has installed generators and invertors to maintain uninterrupted power supply all the time.The voltage and power supply is regularly checked by the outsourced electricians.The RO water points are established in the premises to supply mineral and purified drinking water.The college library consists of 11000 books, several national and International journals, magazines and e-books. Library is maintained by Librarian, Junior Librarian and Attendee with discussion and suggestions of the Library Committee.Sports Room/Gym/Play Grounds are maintained by College Development and College Sports Committees.Respective department HODs, faculty members and their attendees maintain the academic records daily. Principal supervises and maintains all academic activities of the institution.

http://gdcreasi.co.in/committee.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	File Attached	Nill	Nill
Financial Support from Other Sources			
a) National	File Attached	Nill	Nill
b)International	NIL	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial coaching for reserved category students	30/10/2019	80	Department of Life long learning, University of Jammu

View File

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	0	0	0	0

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
100	80	40

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	40	B.A./B.SC. B.COM.B.CA	All the departments of GDC,Reasi	Different Universities of India	M.A/M.SC./ M.COM./M.CA/ B.ED/B.Lib/L LB

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	8
NET	2

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Please see the attachment	Nill	Nill

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Please see the attachment	Nill	Nill	Nill	Nill	Nill

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are members of Course review committees of different departments of the college. These students are signatories to the reports submitted by the course review committees of various departments. Students are also the members of IQAC of the College

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

500

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Every year there are interactions and meetings with Alumni where in suggestions and feedback are taken for the growth of institution.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Govt. General Zorawar Singh Memorial Degree College encourages a culture of participative management by involving staff members in a number of administrative roles. The college promotes a culture of participative management as all college operations are managed by committees constituted for academic and non-academic activities. The Principal who is the administrative head of the institution has decentralised his powers among the different members of staff through the constitution of different committees like

development, purchase, stationery and printing, IQAC, library, sports, examination internal assessment, students welfare etc. wherein the senior - most faculty member acts as the convener with other faculty members acting as members of the committee. The decisions pertaining to different committees are taken up in different meetings held from time to time in the presence of the Principal in the interest of the institution. The responsibilities of each and every member are defined and communicated through face to face meetings with the staff members of the college as well as by notifications. There are 49 duly constituted committees in the college and these committees are responsible for college time table, allocation and organization of co-curricular activities, purchases, conducting admissions, welfare of the students, preparing working guidelines for effective functioning of the college.Before the commencement of each academic session different committees are formed under the guidance of the Principal after due discussion with Staff Secretary.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	The College has a Entrepreneurship/Incubation Cell in place. The Committee arranges interaction/Seminar of students with the Corporates/Entrepreneurs/Industrial Units. The colleges also arranges Skill development/Capacity Building Programs for students in collaboration with other relevant Institutes.The college is in the process of signing MOUs with different Corporates/Entrepreneurs/Industrial Units/Institutes for the student exchange viz a viz Capacity Building and Skill Enhancement.
Examination and Evaluation	Students need to apply to the University for correction in marks card and re-checking/ re-evaluation. The process is governed by University of Jammu ordinances. The examination committee and examination section of the college guide the students about the process. For errors in the mark sheets and in case of withheld results, the college promptly sends the duly certified copies of internal assessment record to the examination branch/section of the University for Necessary Corrections.Internal Assessment committee addresses all grievances related to internal assessment marks. The committee is set-up at the college level to sort issues related to attendance and internal assessments and all queries are

		responded to by the internal assessment committee convener. The committee promptly deals with mistakes/errors related to attendance, internal assessment of the students.
	Human Resource Management	The college envisions becoming the premier provider of learning, research and innovation in the region, fostering, intellect, creativity, leadership and character development. Being a government college, the overall authority is vested with State Government. The effective leadership of principal of the college aids in achieving the vision and mission of the college through day to day activity of the institution. Formulation of strategic plan and guidelines with specific goals by aligning the academic and administrative activities improves the overall quality of learning in the institute. The internal coordination and monitoring is done by the college Principal with the help of various committees for managing the day to day activities and the system is fully streamlined. The institution has set norms for professional development of faculty members by motivating to pursue higher studies, attend Conferences, Workshops, Seminars in their field of specialization, encouraging to attend and present research papers in National / International conferences and publishing research papers in referred journals. The institution has a mechanism to collect feedback from students, parents and alumni to improve the quality. Continuous feedback, Academic Audit, Feedback from alumni, parents, students, helps it to establish quality culture. The quality is maintained at every stage be it academics, administration, infrastructure. APRs are the tools through which the efficiency of the teachers is monitored. The APRs are submitted by the concerned teacher to the Principal and after analysing the performance of the faculty member, Principal sends these APR to the higher education. The college has established IQAC for regular reviews of the quality standards of teaching. The Institution through its IQAC, makes rigorous and continuous efforts to study, analyze and improvise every strategy, activity, process and procedure in all activities

	with a aim to achieve,sustain and enhance quality with a view to achieve excellence. Being a Government college, the budgetary provision and routine grants are provided by the government. Accounts of the college are audited as per the government norms by competent auditors deputed by Finance or A. G. Office.
Research and Development	As a part of fostering research culture among the students and the faculty members, a RD Committee is in place. The RD committee is encouraging faculty members to organise seminars, workshops, guest lectures and sensitization programs to create research spirit among students and faculty. The institution is also involved actively in extension activities. The activities of the college are not limited to the curriculum but transcends beyond. The college has been effectively disseminating awareness by sensitizing students through their involvement in various activity based programs, outreach activities, extension activities and holding various innovative programmes. The college also offers Swachh Bharat Summer Internship Program under Swachh Bharat Mission (Gramin) in the neighbouring communities and villages to give them a chance to get involved in community level issues, spread awareness and help society by their services. Students participate actively in extension activities organised by NSS from time to time both within as well as outside the college. Besides these students also participate in Health awareness camps, cultural festivals, college sports meets (Both inter as well as Intra College), debates, seminars, quiz, rallies, and poster making competitions funded by various agencies. The extension activities not only serve the society at large but also imbibe the students with qualities to become responsible citizens. All significant days are celebrated regularly in the college with the aim to develop feeling of nationality and ethical values amongst the students. Besides this various career counselling sessions are regularly organised in the college from time to time.

Admission of Students	The University of Jammu gives publicity to the admission process to various U.G courses through its website, newspaper and Social media. The college also gives publicity to the admission process through its website www.gdcreasi.co.in, advertisement in leading local dailies, local T.V channels and Social media. The prospectus is also published which contains detailed information about the courses and subject combinations offered by the college. It is made available to the students against a nominal cost. The process of admission is fully computerized. College level Admission Committee constituted by the college Principal monitors the admission process and student profiles annually. The admission process is as a routine thoroughly reviewed by this committee under the guidance of the Principal at the onset of admission every year.
Teaching and Learning	Government General Zorawar Singh Memorial Degree College, Reasi has 45.19 average enrollment percentage of students over the last five years. There is no reservation for SC/ST/OBC/RBA students in admissions however, an additional weightage of 5 percent of total marks is given to such students while preparing a general merit list. There are 35 teachers on the roll in the college, 24 are permanent teachers and 10 are on the academic Arrangement. Although admissions are open to all the students whether from within the state ofroutside but students from outside the state do not come for admission in the college. Teachers frequently review the academic performance of students to assess the number of advanced learners and slow learners amongst the students. Emphasis is laid upon student centric learning in the college. The college campus is Wi-Fi connected and members of the faculty use laptops, LCD projectors, interactive white board and various e-resources in the ICT enabled laboratories, classrooms and Multipurpose Hall to make learning more interesting for the students. Many teachers have Ph.D. degrees however, none is registered as research guide because of lack of set rules in University of Jammu for registration of

	college teachers as research guides. The college follows the modalities of conducting the Continuous Internal Evaluation as prescribed by the University of Jammu. However, college has implemented various reforms in Continuous Internal Evaluation (CIE) system at its own level. The college has developed a transparent mechanism of internal assessment. Student Welfare Committee and Examination Committee are formulated to monitor the process of continuous evaluation. The institution adheres to academic calendar for class work and conduct of examinations. For each course offered by the college, a unique set of learning outcomes have been defined. Attainment of programme outcomes, programme specific outcomes and course outcomes are duly evaluated by the institution from time to time. The college achieved 58.68 of overall result in the preceding year whereas University pass percentage was 50.
Library, ICT and Physical Infrastructure / Instrumentation	The college campus is Wi-Fi connected and members of the faculty use laptops, LCD projectors,interactive board and various e-resources in the ICT enabled laboratories, classrooms and Multipurpose Hall to make learning more interesting for the students. In addition to the existing infrastructure of 50 Desktop PCs,07 laptops, 08 multimedia projectors, 04 LED televisions,01 DSLR camera, 03 Xerox copiers, 01 PA System installed in MP Hall, 01 Portable PA system, 5 KVA Genset, additional procurement of ICT equipment was done in 2019-20 which included 01 Digital Teaching Device to create a smart lab, 01 portable integrated digital teaching device, 02 interactive boards for labs, 01 document visualizer, 09 Desktop PCs, 03 laptops, 03 online UPS (3.5 KVA each), 02 inverters for labs (2KVA each), 05 Photocopier machines, 01 multimedia projector, 01 LED Television. College library is additionally equipped with 06 new All-in-one PCs to create a new resource centre and automation of library is underway.Three of the staff members received training at NIELIT, Jammu in Jan-Feb 2020 regarding emerging technologies in digital teaching. Further, 03 faculty members got acquainted with MOODLE based MOOC development platform via training

	conducted by the Higher Education Department.
Curriculum Development	Towards achieving the goal of quality curriculum delivery our College contributes regularly in curriculum development by the University of Jammu. All the heads of teaching departments are members of their respective Board of Btudies at University of Jammu. They attend the meetings and contribute in the up-gradation of syllabus and curriculum change. One of the notable curriculum reform by our College is the introduction of Psychology (Honours) and Political (Honours) which probably makes our College the only College in Jammu division to offer such courses. Our teaching faculty update themselves by attending refresher courses,general orientation courses, faculty development programmes etc. The faculty are also encouraged to participate in seminars/conferences/workshops to update their knowledge base and for implementing the same in their subject delivery and curriculum more effectively. Many of them have enrolled themselves on ARPIT and other online courses. The subject teachers regularly arrange study tours, field visits, and practical sessions for enhancing their fundamental concepts of knowledge of the respective subjects. The departments use modern teaching aids, ICT devices for effective delivery of the curriculum. The Examination results are reviewed and the weaker students are taught again in remedial classes. The college provides all necessary infrastructural facilities to our teaching staff such as audio-visual hall, reference books in the library, access to e-books through National Digital Library etc. which help them in their routine teaching of the curriculum. The curriculum compliance is integral to responsibilities of the staff which is completely achieved by the college.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	For fulfilment of the college mission, the leadership strives to maintain an open and interactive environment. Besides, ensuring fair conduct of examinations, placement of

	50 CCTV cameras throughout College campus, any possible law and order situation is also kept in check.Adoption of JKPaySys brings GDC Reasi one step closer to e-governance setup. Provision of High-end PCs, printers, scanners, internet facility in College office ensures Official work is never hampered and eventually making it a fully functional set up despite manpower shortage. A two-way communication channel between the staff and the leadership is an important feature of this college. The Principal of the college interacts with staff and students at formal and informal levels, on various occasions. The college has a teacher body represented by constitutionally elected Staff Secretary and students council/ body to represent the issues of the students for their welfare. Election of the student body is conducted democratically wherein students are given liberty to choose their leader and form the student council that help them to share their ideas, interests and concerns with the teachers and authorities. Students are given abundant opportunities to groom themselves and learn skills of leadership that help them to deal with their peers, team building, resource utilization, confidence building etc.The College uses alumni network for the college development and career planning.Appropriately adapting and responding to changing academic and societal environment is a key to the functioning of Govt. General Zorawar Singh Memorial Degree College at all levels.
Examination	The examination system like communication of date sheets, notification of results etc. are fully computerized and sent by the affiliating university to College through e-mails or are placed on the website. At college level, the students are informed about the examination, evaluation etc through College Website and Official Facebook Page.
Finance and Accounts	Salary of employees is managed through JKPAYSYS. It Provides the common and integrated platform for DDO to prepare all types of bills for booking of expenditure. It is also the

	Pay Bill Preparation System which is meant for the Employees of the Government of Jammu Kashmir. The Software not only provides the facilities for Pay bill Preparation but also Preparation of DA Arrear, Bonus, Arrears and Leave encashment Bills. Financial transaction pertaining to local executing agencies (SICOP/Police Housing Corporation/PWD/R and B) are made through BHIM/JKPAYSYS. The UGC/RUSA funding is managed through Public Financial Management System (PFMS)
Student Admission and Support	Students admission is processed through admission portal of college website and collects all the information from the students for the office perusal.Scholarship Management System: The students can apply for different kinds of scholarships through college website portal. All the information like name, registration number, sex, category etc. of applicants can be retrieved from the portal.
Planning and Development	The college development works are actually governed by the Higher Education Department J and K . The College keeps close liaison with executive agency and the administrative department through emails, WhatsApp and Video Conferencing.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	NIL	NIL	NIL	Nill
2019	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019					24	6

	Awareness Programme on Financial Literacy	Awareness Programme on Financial Literacy	25/09/2019	25/09/2019			
2020	Digital Teaching	Digital Teaching	30/03/2020	02/04/2020		19	2

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Two week Faculty Development Programme on Recent Advances in Research Methodology	1	10/02/2020	25/02/2020	14
General orientation course	2	26/11/2019	17/12/2019	22
Two week Faculty Development Programme on Information Communication technology Modern Education: The Way Forward	2	02/03/2020	17/03/2020	15
General orientation course	1	02/07/2019	22/07/2019	20
5 days Faculty Development Programme on Emerging Technologies based upon Digital Teaching Sytem	1	27/01/2020	31/01/2020	5
Five day training on E-Governance	1	13/05/2019	17/05/2019	5
Training of Trainers programme on Drug De-	1	28/03/2019	29/03/2019	2

addiction				
Five days Faculty Development Programme	3	20/01/2020	07/02/2020	5
Pre-Commissioning Course	1	10/02/2020	24/02/2020	15
[View File](#)				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, NPS and Medical Insurance, SLI, medical leave and earned leave, maternity leave for female employees, paternity leave for male employees, Janta Insurance Policy, MEDICAL REIMBURSEMENT.	GPF, NPS and Medical Insurance, SLI, medical leave and earned leave, maternity leave for female employees, paternity leave for male employees, Janta Insurance Policy, MEDICAL REIMBURSEMENT	Complete fee waiver in favor of Specially abled students and Orphans, Financial Aid/ Post Matric Scholarship, Poor Fund, Medical facility available. Exemption of Examination Fee for orphans and Physically Challenged Students by the affiliating University.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial Audit is an annual activity which the college undergoes regularly. There are two kinds of financial audits conducted annually, one by the Finance Department of State Govt. and the other by the Account General (AG). The queries raised by these auditors through different para's are properly answered. The salary is reconciled by the AG. Financial matters are routed through cashier and accountant.Leadership also frames a committee to conduct internal financial audits. The committee goes through all the documents pertaining to financial matters. If any discrepancy is found, a query is raised for the particular person or department. This query is settled through the accountant of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**No**	**Nill**	**Yes**	**IQAC**
Administrative	**Yes**	**AG(Audit) JK,Jammu**	**Yes**	**IQAC**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Parents Teacher meet is organised from time to time 2.Feedback is sought from parents.

6.5.3 – Development programmes for support staff (at least three)

1.Computer awareness Courses programmes for the supporting staff.2.The support staff is encouraged to appear in different training courses conducted by higher education department for their upgradation.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Academic and Administrative Audit 2. Self Assessment: Presentations by Chairman and Coordinator IQAC 3. Student Satisfaction Survey 4. Regular Meetings by IQAC.5.COVID-19: Awareness and Sensitization Program.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	**File Attached**	**Nill**	**Nill**	**Nill**	**Nill**

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day-2020	**07/03/2020**	**07/03/2020**	**120**	**80**

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
36000 Units

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/12/2019	1	Cleanliness Drive	Swachta	40
2020	1	1	20/03/2020	10	Distribution of masks,sensitizers, public awareness about Covid through counselling and posters.	Pandemic SOP	20
2020	1	1	02/01/2020	10	Winter Camp organized by NCC Unit	Road safety rules,No to plastic bags,No to alchol and Cleaniness drive.	20

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)

College Magazine (Rasyalsi)	31/03/2020	The College Magazine encapsulates all the academic cultural, moral activities/efforts made by the Institution and achievements made by students in every field which contributes in all aspects of the educational development.
College Prospectus (Admission Brochure)	01/06/2019	The College Prospectus acts as guide to the students seeking admission in the College as it contains information relevant to admission and all rules,regulations and Etiquette to be followed by the students while being in the college.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
File Attached	Nil	Nil	Nil

[View File]

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Cleanliness Drives 2. Celebration of World Environment Day 3. COVID-19: Awareness and sensitization Program 4. Complete ban on plastics in Canteen 5.Vehicle Parking Restricted to Gate Premises Only.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Practice: Additional Academic Support Objectives of the Practice: To provide an opportunity for the quick learners to excel in life. To provide extra academic support. To enable the students to achieve their ideals and goals in life. To provide free coaching for pursuing higher studies entrance examinations and other Job oriented exams. To provide a comprehensive outreach educational program to the students. To help the economically poor, students of rural background face future challenges of higher studies and jobs at the college level. The Context: Providing quality education to otherwise educationally backward district of the state has been the vision of the college since from its beginning. Students of diverse ethnic and economic backgrounds come to this college for the purpose of seeking higher education. Many students with high academic interest belonging to economically backward communities join this institution. Most of our students come from rural background with most of illiterate parents. These students cannot afford to go for coaching institutes at farer places. Hence to provide an outreach program to such quick learners as well as other students and facilitate them with additional academic support, the college has practice of carrying out remedial teaching and special lectures from experts. Since the remedial teaching is being implemented continuously, this is planned to provide extensive academic assistance to the students apart from regular teaching. Opportunities are created and made known to the students by making them interact with people who excelled in life. Additionally, special

coaching programmes are carried out to help students to face other competitive exams and challenges. The Practice: College intends to provide extra coaching and exposure in the final year of their graduation and Post- Graduation. It starts in the first year of the course. During this students coming from different 2 level institutions are made to understand the different activities and standard of our college and understand the faculty and the class mates. They are made aware of different facilities available in the college. Every course is assigned a course incharge to guide them. During the session, fast and slow learners are identified and it is made possible that students they are prepared for extra academic support. Students are provided more access to ICT based teaching, extra training in the use of E- Resources is provided. For this the college is developing sufficient facilities. Five labs besides four class rooms and 1 smart class room has ICT based teaching facility. The final year students are regularly provided coaching to the PG Courses entrance exams by most of the departments. Career counselling cell is providing counselling for job oriented exams. Evidences of Success: A large number of our final year students are pursuing PG courses and other professional courses in different institutes of state and outside. Problems Encountered and Resources Required: The main obstacle was the time for the conduct of extra teaching and funds required. The faculty voluntarily decided to conduct in the zero hours. Requirement of funds is partially met from the Govt. Grants. Above all the active involvement of faculty members helped to undertake this practice regularly. BEST PRACTICE: 2 Title of the Practice: National Service Scheme (NSS) Objectives of the Practice: The college has a strong NSS wing working under the NSS Cell, University of Jammu. The institution promotes NSS for the all-round development and character building of the students as well as to extend its activity at the community level. NSS is the platform for community service. The college has adopted nearby Village Aghar-Ballian for its extension activity. Under NSS the college promotes extension work bringing together the campus and the community. The college follows Regular Activity and Special Camp Activity to understand the community in which they work and also understand themselves in relation to their community, identify the needs and problems of the community and involve them in problem solving and help them to develop among themselves a sense of social and civic responsibility. Such activities help them to gain skills in mobilizing community participation and practice national integration and social harmony. The Context: Various problems are being faced by villages of Reasi district, drug addiction, poor health and hygiene, lack of awareness about various Govt. Schemes, poor sanitation, garbage disposal problems are a few among them. NSS unit of the college feels if awareness has to be disseminated, women and children are the best sources. Sufficient mobilization is needed to introduce new ideas to the children as they lose interest very easily. Organizing health awareness programme is equally challenging as they seem to hold strong affinity to the age old misconceptions regarding health. The planning and designing of programmes need to be done accordingly. The Practice: NSS through the Regular Activity and Special Camp activity involve the teachers, students and the dwellers of the adopted village in: Spreading awareness against drug abuse and in Health Awareness Programmes on Cervical Cancer, Breast Cancer. Blood Donation Tree Plantation Awareness about harms of open defecation and importance of building toilets with pits. Awareness programmes, rallies, etc. involving the students and the children of Village Aghar Ballian. Swachha Bharat Mission- keeping the college campus and surrounding clean through awareness generation. No Plastic campaigns (College to declare its campus as Plastic Free Zone) Clean Campus Mission- Awareness Programme with locals around the college campus and about how to keep the locality clean by using bins and discarding the use of carry bags. Surveys among the slum dwellers on health, education and environmental awareness Awareness generation on E-waste and establishment of E-waste Corner Evidence of Success: The community service extended to the Aghar Ballian

village dwellers has been rewarding. Most of the villages are aware about maintaining personal health and hygiene. Village streets which were once stinky due to poor sanitation are now clean. Most of the households have constructed toilets and open defecation has almost stopped. Villages and college students themselves are marching towards being totally plastic free in the years to come. Tree cutting has reduced in the area. College itself under the banner of NSS has adopted solid waste management with installation of coloured bins and segregation of solid waste. Compost pit has been constructed in the college to harmlessly decompose the college waste into manure. Problems Encountered and Resources Required: The NSS Cell of the college has a separate committee with energetic young and senior teachers. The college authority extends all encompassing support. The committee takes decisions on regular activities and special camp activities through periodic meetings. The limited grant allotted by the Government is a constraint in itself. Apart from this sometimes the volunteers find it difficult to encourage locals to invest adequate time in learning. Although people are made aware of problems which plastic bag use may create but the failure on part of Govt. agencies in banning the sale of plastic bags is a major hindrance in the success of the efforts made. Notes: The campus- community interaction serves a dual purpose. On the one hand it encourages social mixing among a diversified people promoting communal harmony and fraternity and on the other hand such frequent interactions with college students raise enthusiasm among children to join higher institutions of study for a better future.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.gdcreasi.co.in/nac.php#

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution being located in an educationally backward region, is serving at its best for empowering rural based students. It offers UG programs in different courses with different combinations. College is committed to impart quality education to rural students which aims at providing opportunity of receiving higher education at their door steps. The vision of our college is based on the preamble "To work together to create a better future for all, through education, enterprise and employment". All measures are taken to impart quality education to enable the students learn life skills and build a strong future. Our college has been a renowned college in the Reasi District catering the needs of thousands of students from most of the district. Quality education is provided in all classes. For improved learning among students various co-curricular activities are conducted in the college. Students are involved in student's seminars debates and group discussions. Debates and Symposia are conducted to facilitate inculcation of creativity and enhanced learning abilities. The vast collection of books in the library provides a treasure of knowledge. It is equipped with INFLIBNET. Slow learners are identified in the first year and remedial classes are arranged to them in extra hours. Quick learners are involved in activities to excel in the subject. Students are provided counselling for entrance exams of PG courses and for job oriented exams. Many of our outgoing students join PG courses in different universities including central universities. Our alumni are employed in all private and Govt sectors. Many of our past students have qualified Kashmir Administrative Services (KAS) Exam. Two of the proud alumnus of this college have a qualified the JK Public Service Commission Exam and interview and are now serving in this college itself. Many more are serving in reputed Govt. and Private establishments within and outside the state.

Provide the weblink of the institution
https://www.gdcreasi.co.in/nac.php#collapse13

8.Future Plans of Actions for Next Academic Year

1.To organize workshops,sympoposia and conferences.2.To Carry out coaching classes for various competitive exams like JUET,KAS,CLUJET etc.3.To conduct an Academic Audit of the departments.4.To carry out plantation drive inside as well as outside the campus.5.To organize field and Industrial trips.6.To organize programme on Swachh Bharat Abhiyaan.7.To prepare academic calendar for the session 2020-2021.8. To cater the needs of slow learners through remedial classes.9.To augment infrastructural facilities.10. To increase programme options available to students in term of Diplomas and Certificates.11. To implements the quality measures planned for making the institution with potential for excellence.12. To introduce Skill Oriented courses.13. To introduce online application process for students admission.14. To prepare sports ground for conducting different matches at different levels.15.NSS outreach programmes pertaining to cleanness drives in the community.16. Organization of cultural programmes.17. Development of College infrastructure like Examination Block,Adminstrative Block and Bio-technology Department.18. To conducted the Alumni and students meeting to discuss and enhance whole some education and development.19. To conduct personality development courses in the College 20. To set up modern smart class rooms.21.To organize awareness activities to educate the students about COVID-19.22.To organize programmes related to mental health of the students in COVID-19.23.To provide ramp facilities for disabled students in newly constructed building.